

FIELD TRIP BUS REQUIREMENT FORM

Please complete and submit this form to PTO Enrichment chairs for all transportation needs. If you are relying on PTO funds for your transportation, **we must book your transportation.**

Teacher Name:

Cell Phone (contact # day of the trip):

Date(s) of Field Trip:

Field Trip Destination (Name and Address):

Estimated time it takes to get to destination (e.g. per Mapquest):

Time bus(es) should arrive at WJHS:

Departure time from destination:

End Time (when you want to be back at school):

Number of Students being transported:

Number of Staff and Chaperones being transported:

Are there students with special needs to accommodate (e.g. wheel chair accessible)?
If so, please explain.

Please submit this form electronically to PTO Enrichment Chairs,
enrichment@wjhspto.com